

Meeting Title

DaVinci PTSA

Date: December 3rd, 2020

Members Present:

1. Aleisha DeFillippo
2. Renee Halbrook
3. Suzannah Hoile
4. Joelle Alexander
5. Fred Locke
6. Sheli Bryan
7. Michelle Cacka
8. Alice Capitano
9. Tracy Johnson
10. Luz Brusseau

	Action Items	Responsible	Deadline	Completed
	Importance of remaining in good standing with finances. Monthly accountability for funds is a requirement of PTSA associations. Goal is to avoid “pass-through money” that would go to other uses than PTSA. For example, foundation donations. Bottle Drop Fundraising Account is still listed under PTSA. Funds were collected for a student trip to London. These funds will be reimbursed to families. Nicole Accuardi will be in charge of refunds.	Renne Halbrook to fill check request to Nicole Accuardi	ASAP	Current financial Status: In good standing.
	Discussion of having a website or sign-up to help families that have needs during this time. A place to volunteer or offer free items. A place for the school community to share and support within.	Aleisha		In process Facebook Group “Leonardo’s List”
	Update from Principal Fred Locke. Conferences went well. Some families prefer online vs. virtual. The feedback was mostly positive!	Fred Locke		N/A

Agenda Items:	Meeting Notes
Minutes	November minutes were shared online. No questions.
Treasurer/ Finance	Renee Halbrook. Taxes and CT-12 for 2019 have been completed. Treasurer report shared online. The audit was submitted to Oregon PTA and the results were reviewed.
Principal	Fred Locke
Committee	Membership, MemberHub is set up. Fundraising, Square site is taking apparel orders.
Unfinished Business	Desire to set-up a community resource group
New Business	
Program	
Announcements	Still looking for students to audition and participate in the December talent show!!

Next 1/7/2021 Agenda TBD	Date:1/7/2021 Topics:
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Jobs:

Note taker: _____Tracy Johnson_____

Facilitator: ____Aleisha DeFillipo_____